

Secretary of Transportation

SECRETARY OF TRANSPORTATION



OFFICE OF THE SECRETARY OF TRANSPORTATION

Location: 1111 East Broad Street, 3rd Floor
Richmond, Virginia 23219
Tel. (804) 786-8032 Fax (804) 786-6683
Internet: www.transportation.virginia.gov

Aubrey Layne, Jr. Secretary
Grindly Johnson Deputy Secretary
Nick Donohue Deputy Secretary
Georgia Esposito Executive Assistant
Taylor O'Sullivan Staff Assistant
Ronique Day Policy Analyst

Agencies that are part of the Transportation Secretariat provide a wide array of products and services including road construction and repairs, rest area maintenance, regulating sea ports, airports and rail, and issuing license plates and driver's licenses.

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DEPARTMENT OF TRANSPORTATION

Location: 1401 East Broad Street
Richmond, Virginia 23219
Tel. (800) 367-7623
Internet: www.virginiadot.org

Code Reference: § 33.1-13

Purpose, Powers and Duties: Except such powers as are conferred by law upon the Commonwealth Transportation Board, the Commonwealth Transportation Commissioner shall have the power to do all acts necessary or convenient for constructing, improving and maintaining the roads embraced in the systems of state highways and to further the interests of the Commonwealth in the areas of public transportation, railways, seaports, and airports. And as executive head of the Transportation Department, the Commissioner is specifically charged with the duty of executing all orders and decisions of the Board.

Term: Pleasure of the Governor

Commissioner Charles A. Kilpatrick, P.E., Commissioner

COMMONWEALTH TRANSPORTATION BOARD

Code Reference: § 33.1-1

Purpose, Powers and Duties: To provide an adequate transportation system for the safe and efficient movement of people and goods throughout the Commonwealth.

Composition: Seventeen members, fourteen appointed by the Governor, subject to confirmation by the General Assembly: nine residents of the construction districts of Bristol, Salem, Lynchburg, Staunton, Culpeper, Fredericksburg, Richmond, Northern Virginia, and Hampton Roads; of the remaining five members, at least two shall reside in standard metropolitan statistical areas and be designated as urban at-large members, and at least two shall reside outside standard metropolitan statistical areas and be designated as rural at-large members. The Secretary of Transportation shall serve as chairman, the Commonwealth Transportation Commissioner shall serve as vice-chairman, and the Director or Rail and Public Transportation shall serve as a non-voting member.

Term: Four years; no more than two successive full terms.

Chairman: Aubrey L. Layne, Jr, Secretary of Transportation

Vice-chairman: Charles A. Kilpatrick, P.E., Transportation Commissioner

Membership: Gubernatorial Appointees

- Roger Cole, Mechanicsville..... term expires 6/30/15
- Shannon R. Valentine, Lynchburg..... term expires 6/30/15
- F. Gary Garczynski, Clifton..... term expires 6/30/16
- L.C. Sonny Martin, Pennington Gap..... term expires 6/30/16
- John K. Matney, Bristol..... term expires 6/30/16
- F.Dixon Whitworth, Winchester..... term expires 6/30/16
- William H. Fralin, Roanoke..... term expires 6/30/17
- Scott Kasrowicz, Vienna..... term expires 6/30/17
- John Malbon, Virginia Beach..... term expires 6/30/17
- Henry L Connors, Fredericksburg..... term expires 6/30/18
- Alison Daly Detuncq, Charlottesville..... term expires 6/30/18
- James Webster Dyke, Reston..... term expires 6/30/18
- Court Gantt Rosen, Roanoke..... term expires 6/30/18
- Marty E Williams, Richmond..... term expires 6/30/18

Designated Member

Jennifer Mitchell, Director, Department of Rail and Public Transportation

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DEPARTMENT OF AVIATION

Location: 5702 Gulfstream Road
Richmond, Virginia 23250
Tel. (804) 236-3624 Fax (804) 236-3635
Internet: www.doav.virginia.gov

Code Reference: § 5.1-1.1

Purpose, Powers and Duties: To promote aviation within the Commonwealth, administer state aviation laws, and provide financial assistance for the improvement, maintenance, and construction of aviation facilities.

Term: Pleasure of the Governor

Director: Randall P Burdette

AEROSPACE ADVISORY COUNCIL

Code Reference: § 2.2-2699.1

Purpose, Powers, and Duties: To advise the Governor on policy and funding priorities to promote aerospace and space exploration industry in the Commonwealth. The Joint Commission on Technology and Science, and the Secretaries of Commerce and Trade, Technology, and Education on policy and funding priorities with respect to aerospace economic development, workforce training, educational programs, and educational curriculum. The Council shall suggest strategies to attract and promote the development of existing aerospace companies, new aerospace companies, federal aerospace agencies, aerospace research, venture and human capital, and applied research and technology that contribute to the growth and development of the aerospace sector in the Commonwealth.

Composition: The Council shall have a total membership of 20 members that shall consist of four legislative members, nine nonlegislative citizen members, and seven ex officio members. Members shall be appointed as follows: three members of the House of Delegates to be appointed by the Speaker of the House of Delegates in accordance with the principles of proportional representation contained in the Rules of the House of Delegates; one member of the Senate, to be appointed by the Senate Committee on Rules; and nine nonlegislative citizen members, of whom one shall represent the Mid-Atlantic Regional Spaceport, one shall represent Old Dominion University, one shall represent the University of Virginia, one shall represent Virginia Tech, and five shall represent aerospace companies or suppliers within the Commonwealth, to be appointed by the Governor, and serve with voting privileges. The Director of the Department of Aviation, Director of the National Institute of Aerospace, President and CEO of the Virginia Tourism Authority, Director of the Virginia Space Grant Consortium, and President and CEO of the Virginia Economic Development Partnership, or their designees, shall serve as ex officio members with voting privileges. A representative of NASA Wallops Flight Facility and a representative of NASA's Langley Research Center shall be requested to serve by the Governor as ex officio members with nonvoting privileges. Nonlegislative citizen members of the Council shall be citizens of the Commonwealth.

Term: Legislative members and ex officio members shall serve terms coincident with their terms of office. Other members shall be appointed for terms of two years. Appointments to fill vacancies, other than by expiration of a term, shall be for the unexpired terms. Vacancies shall be filled in the same manner as the original appointments. All members may be reappointed.

Membership: **Gubernatorial Appointees**

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Peter James Bale, Chincoteague..... term expires 6/30/16
Matthew Edward Bannon, Virginia Beach..... term expires 6/30/16
Oktay Baysal, Virginia Beach..... term expires 6/30/16
Charles Robert Chambers, Alexandria..... term expires 6/30/16
Stephen G Jurczyk, Williamsburg..... term expires 6/30/16
James McDaniel, Scottsville..... term expires 6/30/16
Rose K. Mooney, Glyndon..... term expires 6/30/16
Dale K. Nash, Virginia Beach..... term expires 6/30/16
Dan Tani, Great Falls..... term expires 6/30/16
William Wrobel, Alexandria term expires 6/30/16
Todd McGregor Yeatts, Arlington..... term expires 6/30/16

Senate Appointee

Senator Jennifer T. Wexton, Loudoun

House Appointees

Delegate David E. Yancey, Newport News
Delegate Robert S. Bloxom Jr., Accomack
Delegate Mark D. Sickles, Fairfax

Designated Members

Randall P Burdette, Department of Aviation
Lynne Lochen, Virginia Tourism Corporation
Michael Lehmkuhler, Virginia Economic Development Partnership
Mary Sandy, Virginia Space Grant Consortium
Douglas Stanley, National Institute of Aerospace

VIRGINIA AVIATION BOARD

Code Reference: § 5.1-2.1

Purpose, Powers and Duties: The board shall advise the Governor and the Director of the Department of Aviation on matters relating to the Commonwealth's aviation policies and programs, provide a means of citizen access to the department, and provide a means of publicizing the policies and programs in order to educate the public.

Composition: Eight members appointed by the Governor, subject to confirmation by the General Assembly, selected from the different geographical areas of the Commonwealth. The Governor appoints a chairman.

Whenever the Board shall acquire ownership or jurisdiction over an airport or airports previously operated by an agency of the United States, there may be a member appointed to the Board by the President of the United States. Such member shall have the powers and duties of other members of the Board only with respect to the airport or airports so acquired.

There may be a member of the Board from any county or city wherein the Board acquires or constructs an airport, to be elected by the governing body of the county or city and to serve at its pleasure. Such member shall have the powers and duties of other members of the Board only with respect to such airport. If the Board acquires an airport which was constructed by one political subdivision but is located in another, the political subdivision which constructed the airport, rather than the political subdivision in which it is located, shall be represented on the Board.

Term: Four years; no more than two full successive terms; to serve at the pleasure of the Governor

Chairman: John V. Mazza, Jr.

Membership: Gubernatorial Appointees

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Thomas E. Inman, II, Hayes term expires 6/30/15
Cheryl P. McLeskey, Virginia Beach..... term expires 6/30/15
Robert H. Hahn, Jr., Middletown..... term expires 6/30/16
John Mazza, Jr., Matoaca..... term expires 6/30/16
William Coburn, Carrollton..... term expires 6/30/17
Charles M. Quillin, Abingdon..... term expires 6/30/17
Derek Matthew Hardwick, Alexandria..... term expires 6/30/18
Daniel "Bud" Oakey, Richmond..... term expires 6/30/18

DEPARTMENT OF MOTOR VEHICLES

Location: 2300 West Broad Street Mailing Address: P.O. Box 27412
Richmond, Virginia 23220 Richmond, VA 23269
Tel. (804) 497-7100 Fax (804) 367-2296
Internet: www.dmvnow.com

Code Reference: § 46.2-200

Purpose, Powers and Duties: The Department shall be responsible for the administration of the motor vehicle license, registration and title laws; the issuance, suspension, and revocation of driver's licenses; the examination of applicants for and holders of driver's licenses; the administration, training, disciplining, and assignment of examiners of applicants for driver's licenses; the administration of the safety responsibility laws, fuel tax laws, the provisions of this title relating to transportation safety, and dealer licensing laws; the registration of carriers of passengers or property and vehicles that may be required to be registered under the International Registration Plan or pay road tax.

Term: Pleasure of the Governor

Commissioner: Richard D. Holcomb

MEDICAL ADVISORY BOARD FOR THE DEPARTMENT OF MOTOR VEHICLES

Code Reference: § 46.2-204

Purpose, Powers and Duties: The Commissioner may refer to the Board for an advisory opinion the case of any person applying for a driver's license or renewal thereof, or of any person whose license has been suspended or revoked, or of any person being examined under the provisions of § 46.2-322, when he has cause to believe that such person suffers from a physical or mental disability or disease which will prevent his exercising reasonable and ordinary control over a motor vehicle while driving it on the highways. In addition, the Board shall assist the Commissioner through the development of medical and health standards for use in the issuance of driver's licenses by the Department to avoid the issuance of licenses to persons suffering from any physical or mental disability or disease that will prevent their exercising reasonable and ordinary control over a motor vehicle while driving it on the highways.

Composition: Seven members appointed by the Governor who shall be licensed practicing physicians currently practicing medicine in Virginia. The Governor designates one member as chairman.

Term: Four years

Chair: Susan R. DiGiovanni, M.D., Midlothian

Membership: Gubernatorial Appointees

Juan Astruc, Jr., MD, Glen Allen..... term expires 9/30/16

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Hetzal Hartley, Roanoke term expires 9/30/16
John Sheppard, M.D., Cape Charles term expires 9/30/16
Saji Slavin, Richmond term expires 9/30/16
John J. Wittman, Midlothian..... term expires 9/30/16
Susan R. DiGiovanni, M.D., Midlothian..... term expires 9/30/18
Mark R Sochor, Charlottesville term expires 9/30/18

MOTOR VEHICLE DEALER BOARD

Location: 2201 West Broad Street, Suite 104
Richmond, Virginia 23220
Tel. (804) 367-1100 Fax (804) 367-1053
Internet: www.mvdb.virginia.gov

Code Reference: § 46.2-1503 and 46.2-1503.1

Purpose, Powers and Duties: License and regulate motor vehicle dealers and salespersons and promote the interest of the retail buyers of motor vehicles and endeavor to prevent unfair methods of competition and unfair or deceptive acts or practices. Administer the Motor Vehicle Transaction Recovery Fund.

Composition: Nineteen members appointed by the Governor, subject to confirmation by the General Assembly. Every member must be a citizen of the United States and a resident of Virginia. The members shall be at-large members and, in so far as practical, should reflect fair and equitable statewide representation. Nine members shall be licensed franchised motor vehicle dealers who have been licensed for at least two years prior to appointment; and seven members shall be licensed independent motor vehicle dealers who have been licensed as such for at least two years prior to appointment and are also not franchised motor vehicle dealers. One of the independent dealers appointed shall be primarily engaged in the business of renting vehicles, and one should be an independent dealer primarily engaged in the motor vehicle salvage business. One member shall be an individual who has no direct or indirect interest, other than as a consumer, in or relating to the motor vehicle industry. The Commissioner of the Department of Motor Vehicles shall serve as chairman of the board. The Commissioners of the Department of Motor Vehicles and Agriculture and Consumer Services shall be ex officio voting members. The Board shall employ and Executive Director.

Term: Four years; no more than two successive full terms. The Executive Director serves at the pleasure of the Board.

Executive Director: Bruce Gould

Chairman: Richard D. Holcomb, Commissioner, Department of Motor Vehicles

Membership: Gubernatorial Appointees

Larry Bailey, Chesapeake term expires 6/30/15
Roy E. Boswell, Stafford term expires 6/30/15
William A. Hudgins, Williamsburg term expires 6/30/15
Brian P. Hutchens, Newport News term expires 6/30/15
Ronald Kody, Rockville, Maryland term expires 6/30/15
Charles (Chip) Lindsay, McLean..... term expires 6/30/15
George R. Pelton, Roanoke..... term expires 6/30/15
Joe Tate, Troutville term expires 6/30/15
M. Gardner Britt, Leesburg..... term expires 6/30/17
David P. Duncan, Blacksburg..... term expires 6/30/17
Luther Steven Farmer, Hurt term expires 6/30/17
David F. Gripshover, Chesterfield term expires 6/30/17
Clayton S. Huber, Woodford term expires 6/30/17
Chris Maher, Falls Church..... term expires 6/30/17
Matthew McQueen, Alexandria term expires 6/30/17

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Jacques J. Moore, Richmond term expires 6/30/17

Ex Officio

Andy Alvarez, Designee, Commissioner, Department of Agriculture and Consumer Services

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

Location: 600 East Main Street, Suite 2102
Richmond, Virginia 23219
Tel. (804) 786-4440 Fax (804) 225-3752
Internet: www.drpt.virginia.gov

Code Reference: § 33.1-391.2-391.5

Purpose, Powers and Duties: Except such powers as are conferred by law upon the Commonwealth Transportation Board, or such services as are performed by the Department of Transportation pursuant to law, the Director of the Department of Rail and Public Transportation shall have the power to do all acts necessary or convenient for establishing, maintaining, improving, and promoting public transportation, transportation demand management, ridesharing, and passenger and freight rail transportation in the Commonwealth. The Department reports to the Secretary of Transportation and is subject to the policy oversight of the Commonwealth Transportation Board. The Governor shall appoint the Director.

Term: Pleasure of the Governor

Director: Jennifer Mitchell

VIRGINIA COMMERCIAL SPACE FLIGHT AUTHORITY

Location: NASA/GSFC/WFF
Bldg. N-134
Wallops Island, Virginia 23337-5009
Tel. (757) 824-2335 Fax (757) 824-2332
Internet: http://www.marsspaceport.com/

Code Reference: § 2.2-2202

Purpose, Powers and Duties: The General Assembly has determined that there exists in the Commonwealth a need to (i) disseminate knowledge pertaining to scientific and technological research and development among public and private entities; (ii) promote Science, Technology, Engineering, and Math (STEM) education; and (iii) promote industrial and economic development through the development and promotion of the commercial space flight industry. In order to facilitate and coordinate the advancement of these needs, there is hereby created the Virginia Commercial Space Flight Authority, with the powers and duties set forth in this article, as a public body corporate and as a political subdivision of the Commonwealth. The Authority is constituted as a public instrumentality exercising public functions, and the exercise by the Authority of the powers and duties conferred by this article shall be deemed and held to be the performance of an essential government function of the Commonwealth and a public purpose.

Composition: The Authority shall be governed by a board of directors consisting of 9 members, two of whom shall be the Secretary of Transportation and the Director of the Virginia Department of Aviation or their respective designees. The remaining seven members shall be appointed by the Governor as follows: one member representing the business community; one member representing the financial industry; one member representing the marketing industry; one member representing the legal

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industry; one member representing the research and development industry; and two at-large members.

Term: Of the members appointed by the Governor, one shall be appointed for a term of one year, two for terms of two years, two for terms of three years, and two for terms of four years from the effective date of their appointment. Thereafter, the members of the Board shall be appointed for terms of four years. All members shall serve until their successors are appointed. Any appointment to fill a vacancy shall be for the unexpired term. No member appointed by the Governor shall be eligible to serve more than two consecutive terms; however, a member appointed to fill a vacancy may serve two additional consecutive terms. Members shall serve at the pleasure of the Governor and shall be confirmed by the General Assembly.

Chairman: Dale Nash Vice Chairman: Randall P Burdette

Membership: **Gubernatorial Appointees**

- John R. Broderick, Norfolk..... term expires 6/30/15
- John Jester, Chincoteague Island term expires 6/30/15
- William F. Readdy, Arlington..... term expires 6/30/16
- Kay N. Sears, Vienna..... term expires 6/30/16
- Thomas Young, Onancock..... term expires 6/30/16
- J. Kennedy, Wise term expires 6/30/17
- Bittle Porterfield, Roanoke term expires 6/30/17

Designated Members

- Aubrey Layne, Secretary of Transportation
- Randall Burdette, Department of Aviation