

**SECRETARY OF THE COMMONWEALTH
LOBBYIST REGISTRATION FORM (Rev. 11/2014)**

Please send the original and a copy with a \$50.00 registration fee, made Payable to the Treasurer of Virginia to:

*Secretary of the Commonwealth
Attn: Lobbyist Specialist
1111 E. Broad Street, 4th Floor
Richmond, Virginia 23219*

FOR OFFICE USE ONLY Date Received _____ Fee Paid: Check # _____ Cash _____

(1) **PRINCIPAL:** _____

(1a) **What type of business is the principal engaged in:**

Officer of Principal authorizing your employment as a lobbyist, or to whom your expenditures will be reported. *The same name may not appear in items 2 and 5 of this form.*

(2) **Name:** _____

(2a) **Business Address:** _____

(2b) **Business Telephone:** _____

Officer of Principal who will retain **ALL** records, on behalf of the principal, with respect to your lobbying activities for their organization. If records are physically stored in another location, please so indicate in the space provided by item 3c.

(3) **Name:** _____

(3a) **Business Address:** _____

(3b) **Business Telephone:** _____

(3c) **Business Address/Telephone number of location where records are stored:**

(4) **Please list the full name(s), business address(es), and telephone number(s) of all other individual(s) that are registered to lobby in behalf of the PRINCIPAL listed in item 1 of your registration form.**

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(5) **LOBBYIST:** _____

(5a) **Business Address:** _____

(5b) **Business Telephone:** _____

(5c) **E-Mail Address:** _____

Individual who will retain ALL records, on behalf of the lobbyist, with respect to your lobbying activities for the afore-designated principal. If records are physically stored in another location, please so indicate in the space provided in item 6c.

(6) **Name:** _____

(6a) **Business Address:** _____

(6b) **Business Telephone:** _____

(6c) **Business Address/Telephone number of location where records are stored:**

(7) **Matters and purpose for which you expect to lobby:** (be as specific as possible in this response)

(8) **As a lobbyist, you are:** (check one)

- Employed** (Lobbyist is on payroll of principal)
- Retained** (Lobbyist is not on payroll of principal, but is compensated)
- Not Compensated** (Lobbyist is not compensated, but expenses may be reimbursed)

(9) **If you are *employed* either part-time or full-time by the principal, please give your job title:**

I, the undersigned lobbyist, do state that the information furnished on this registration statement and on any and all accompanying statements attached thereto, is to the best of my knowledge and belief, complete and accurate.

Date: _____ Lobbyist's Signature: _____

Note: Pursuant to §2.2-423, a principal may elect to waive the principal signature requirement on disclosure filings by submitting a signature waiver form to the Secretary of the Commonwealth after this registration form has been approved.