



SECRETARY OF THE COMMONWEALTH

Post Office Box 2454
Richmond, Virginia 23218
Phone: (804) 786-2441
Fax: (804) 371-0017

Gubernatorial Appointments Resume Form

The position to which you have been appointed is subject to confirmation by the General Assembly. To be considered by the General Assembly, certain information is needed. Please complete this form as soon as possible and return it to the Secretary of the Commonwealth.

PART I: GENERAL

- A. Position (name of board/commission): _____

- B. Seat Description (if specified by VA Code): _____

- C. Term of Appointment (as shown on appointment letter): _____

- D. Full Legal Name: _____
- E. Home Address: _____

- F. Home Telephone: _____
- G. Present Employment Position: _____
- H. Name of Firm or Employer: _____
- I. Business Address: _____

- J. Education: _____

- K. Date of Birth: _____

PART II: BACKGROUND AND INTERESTS RELEVANT TO APPOINTMENT:

- A. Are you being reappointed to this position? YES _____ NO _____
- B. Describe, in brief, the experience, interests and other background information which qualify you to serve in the position to which you have been appointed. (You may attach any additional information you wish to bring to the attention of the General Assembly.)

DATE: _____ SIGNATURE: _____