

*Secretary of Administration*



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**SECRETARY OF ADMINISTRATION**

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Location: 1111 E. Broad Street, 3<sup>rd</sup> Floor  
Richmond, Virginia 23219  
Tel. (804) 786-1201 Fax (804) 371-0038  
Internet: [www.administration.virginia.gov](http://www.administration.virginia.gov)

Sandra D. Bowen ..... Secretary  
Sheryl D. Bailey ..... Deputy Secretary  
Richard B. Zorn ..... Deputy Secretary  
Faye Straub ..... Special Assistant  
Darin A. Thompson ..... Research Assistant

**Division of Selected Agency Support**

Dennis M. Johnson ..... Director  
Barnette M. Coleman ..... Procurement Officer  
Linda Starkes ..... Payroll Officer  
Lee Ann Priddy ..... Human Resources Officer  
Kenneth Crawford ..... Mail Carrier

SECRETARY OF ADMINISTRATION

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**VIRGINIA PUBLIC BROADCASTING BOARD**

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Code Reference: § 2.2-2428

Purpose, Powers and Duties: The board shall receive, allocate, and dispense funds appropriated by the General Assembly and any funds received by the Board from other sources, subject to the approval of the Director of the Department of Planning and Budget; adopt, administer, and apply standards and criteria by which the Board may permit television and radio stations to qualify as public broadcasting stations.

Composition: Fifteen members: the Governor shall appoint eleven members, one from each congressional district, subject to confirmation by the General Assembly. Three of the appointees shall have expertise in at least one of the areas of education, tourism, telecommunications, and economic development and two shall be participating members of different public broadcasting stations in the Commonwealth. The president of the State Board of Education and the chairs of the State Council of Higher Education, the State Board of Community Colleges, and the Board of Trustees of the Virginia Museum of Fine Arts, or their designees, shall serve as members concurrent with their terms in office. The Governor designates a chairman and the members elect from their number a vice-chairman.

Term: Four-year terms; no more than two successive four-year terms.

Chairman: Janet T. Muldoon, Virginia Beach

Membership: Karen Duffy, Fredericksburg ..... term expires 6/30/06  
Robert G. Hofheimer, Jr., Virginia Beach..... term expires 6/30/06  
Judith C. McFarlane, Chesterfield ..... term expires 6/30/06  
Allen R. Jones, Jr., Newport News ..... term expires 6/30/07  
Billie Sue Musselwhite, Vinton ..... term expires 6/30/07  
Jackson E. Reasor, Richmond..... term expires 6/30/07  
Lawrence Roberts, Arlington ..... term expires 6/30/07  
Eliza H. Severt, Martinsville ..... term expires 6/30/07  
Joyce Wise Dodd, Abingdon ..... term expires 6/30/09  
Janet T. Muldoon, Annandale ..... term expires 6/30/09  
Robert Stein, Winchester ..... term expires 6/30/09

**Designated Members**

Alan L. Wurtzel, Chair, State Council of Higher Education  
Jane B. Spilman, Chair, Board of Trustees, Virginia Museum of Fine Arts  
Thomas M. Jackson, Jr., President, Board of Education  
Constance R. Kincheloe, Chair, State Board for Community Colleges

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**DEPARTMENT OF CHARITABLE GAMING**

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Location: James Monroe Building  
101 North Fourteenth Street, 17th Floor  
Richmond, Virginia 23219-3684  
Tel. (804) 786-1681 Fax (804) 786-1079  
Internet: [www.dcg.state.va.us](http://www.dcg.state.va.us)

Code Reference: § 18.2-340.15

Purpose, Powers and Duties: The Department is vested with control of all charitable gaming in the Commonwealth.

Term: Pleasure of the Governor

Director: Clyde E. Cristman

**CHARITABLE GAMING BOARD**

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Code Reference: § 2.2-2455

Purpose, Powers and Duties: To advise the Department of Charitable Gaming on all aspects of the conduct of charitable gaming in Virginia.

Composition: The Board shall consist of nine members appointed by the Governor subject to confirmation by the General Assembly as follows: one member who is a member of a charitable organization subject to Article 1.1:1 (§ [18.2-340.15](#) et seq.); one member who is a charitable gaming supplier registered; one member who is an owner, lessor, or lessee of premises where charitable gaming is conducted; at least one member who is or has been a law-enforcement officer in Virginia but who is not (i) a charitable gaming supplier registered with the Department, (ii) a lessor of premises where charitable gaming is conducted, or (iii) a member of a charitable organization, or who has an interest in such supplier or charitable organization or owner, lessor, or lessee of premises where charitable gaming is conducted; and five citizens who are not affiliated with a charitable organization, charitable gaming supplier, or owner, lessor, or lessee of premises where charitable gaming is conducted. To the extent practicable, the Board shall consist of individuals from different geographic regions of the Commonwealth.

Term: Upon initial appointment, three members shall be appointed for four-year terms, three for three-year terms, and three for two-year terms. Thereafter, all members shall be appointed for four-year terms.

Membership: Tony Landis, New Kent..... term expires 6/30/06  
Thomas J. Lehner, Alexandria ..... term expires 6/30/06  
Richard I. Miller, Norfolk ..... term expires 6/30/06  
Donald R. Fields, Ashland ..... term expires 6/30/07  
Thomas Jeffrey Grant, Roanoke ..... term expires 6/30/07  
Michael Sheffield, Charlottesville ..... term expires 6/30/07  
Emmitt Carlton, Alexandria ..... term expires 6/30/09  
Wesley I. Crowder, Bedford ..... term expires 6/30/09  
Ruth Modlin Ellett, Richmond..... term expires 6/30/09

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**COMMONWEALTH COMPETITION COUNCIL**

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Location: 1501 East Franklin Street  
Richmond, Virginia 23219  
Tel. (804) 786-0240 Fax (804) 786-1594  
Internet: [www.egovcompetition.com](http://www.egovcompetition.com)

Code Reference: § 2.2-2621

Purpose, Powers and Duties: The council shall examine and promote methods of providing a portion or all of select government-provided or government produced programs and services through the private sector by a competitive contracting program, and advise the Governor, the Small Business Commission, and the executive branch agencies of the council's findings and recommendations. Review the practices of government agencies and nonprofit organizations that may constitute inappropriate competition with private enterprise.

Composition: The Council shall be composed of fifteen members to be appointed as follows: four employees of executive branch agencies to be appointed by the Governor; two members of the House of Delegates to be appointed by the Speaker of the House; two members of the Senate to be appointed by the Senate Committee on Rules; three members of the private sector to be appointed by the Governor; two members of the private sector to be appointed by the Speaker of the House; and two members of the private sector, who shall be private sector members of the Small Business Commission, to be appointed by the Senate Committee on Rules.

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Term: Legislative members shall serve on the Council until the expiration of their terms of office or until their successors shall qualify. All nonlegislative members shall be appointed for terms of three years. No person shall be eligible to serve for or during more than two successive three-year terms. Executive branch agency members shall serve only as long as they retain their positions.

Executive Director: Peggy Robertson

Membership: **Gubernatorial Appointees**

Marian M. Pegram, Alexandria..... term expires 6/30/06  
Roger E. Ortega, Sr., Moseley ..... term expires 6/30/07  
Beverly B. Davis, Richmond ..... term expires 6/30/08  
Sandra D. Bowen, Richmond..... Pleasure of the Governor  
Barry Green, Ashland ..... Pleasure of the Governor  
Sara Redding Wilson, Richmond ..... Pleasure of the Governor  
David A. Von Moll, Richmond..... Pleasure of the Governor

**Senate Appointees**

J. Brandon Bell, II, Roanoke County  
Emmett W. Hanger, Jr., Mount Solon  
Lana Ingram Digges, Fredericksburg..... term expires 6/30/07  
Ronald V. Shickle, Winchester ..... term expires 6/30/07

**House Appointees**

Allen L. Louderback, Luray  
Thomas Davis Rust, Herndon  
Edgardo "Ed" Marquez, Chesterfield ..... term expires 6/30/07  
David M. Zobel, Virginia Beach..... term expires 6/30/07

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**COMPENSATION BOARD**

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Location: Ninth Street Office Building Mailing: Post Office Box 710  
202 North Ninth Street, 10<sup>th</sup> Floor Richmond, Virginia 23218-0710  
Richmond, Virginia 23219  
Tel. (804) 786-0786 Fax (804) 371-0235  
Internet: [www.scb.state.va.us](http://www.scb.state.va.us)

Code Reference: § 15.2-1636.5

Purpose, Powers and Duties: The board shall review and annually approve the budgets submitted by constitutional officers and reimburse the localities, in accordance with statutes, for the Commonwealth's share of authorized salaries and expenses of the constitutional officers and their employees.

Composition: The Auditor of Public Accounts and the State Tax Commissioner shall serve as ex officio members, and one member, who may or may not be an officer or employee of the Commonwealth, who shall be appointed and designated as chairman of the board by the Governor.

Term: Pleasure of the Governor

Chairman: Frank Drew, Virginia Beach

**Ex Officio Members**

Walter J. Kucharski, Auditor of Public Accounts  
Kenneth W. Thorson, State Tax Commissioner

REPORT OF THE SECRETARY OF THE COMMONWEALTH

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**STATE BOARD OF ELECTIONS**

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Location: Ninth Street Office Building  
200 North Ninth Street, Suite 101  
Richmond, Virginia 23219-3485  
Tel. (804) 786-6551 Fax (804) 371-0194  
Toll Free (Within VA) 800-552-9745; TDD 800-260-3466  
Internet: [www.sbe.virginia.gov](http://www.sbe.virginia.gov)

Code Reference: § 24.2-102

Purpose, Powers and Duties: To supervise and coordinate the work of the county and city electoral boards and the registrars as to obtain uniformity in their practices and proceedings and legality and purity in all elections.

Composition: Three members appointed by the Governor, subject to confirmation by the General Assembly. In the appointment of the Board, representation shall be given to each of the political parties having the highest and next highest number of votes in the Commonwealth for Governor at the last preceding gubernatorial election. Two Board members shall be of the political party which cast the highest number of votes for Governor at that election. The Governor designates one member of the board as the secretary.

Term: Four years; no member of the board, except the secretary, shall be eligible for more than two successive terms.

Secretary: Jean Jensen, Richmond ..... term expires 1/31/07

Membership: Michael G. Brown, Richmond ..... term expires 1/31/07  
Barbara Hildenbrand, Alexandria ..... term expires 1/31/07

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**DEPARTMENT OF EMPLOYMENT DISPUTE RESOLUTION**

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Location: 830 East Main Street, 4<sup>th</sup> Floor  
Richmond, Virginia 23219-3600  
Tel. (804) 786-7994 or 1-800-23-ADVICE  
Fax (804) 786-0111  
Internet: [www.edr.state.va.us](http://www.edr.state.va.us)

Code Reference: § 2.2-1000

Purpose, Powers and Duties: To establish a comprehensive program of employee relations management which includes alternative processes for resolving employee disputes; to establish and administer a grievance procedure and a statewide mediation program; to train human resource personnel and supervisors on employee relations management; to provide information and counsel employees in the resolution of conflict in the workplace.

Term: Pleasure of the Governor

Director: Claudia Farr, Richmond

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**INTERAGENCY DISPUTE RESOLUTION ADVISORY COUNCIL**

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Code Reference: § 2.2-4118

Purpose, Powers and Duties: Conduct training seminars and educational programs for the members and staff of agencies and public bodies and other interested persons on the use of dispute resolution proceedings. Publish educational materials, as it deems appropriate on the use of dispute resolution proceedings. Report on its activities as may be appropriate and on the use of dispute resolution proceedings, including recommendations for changes in the law to the Governor and General Assembly.

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Composition: Two dispute resolution coordinators from each Secretariat appointed by each Secretary, the Director of the Department of Employment Dispute Resolution, and three persons who are not employees of the Commonwealth, at least two of whom have experience in mediation, appointed by the Governor.

Term: Pleasure of the Governor

Chair: Sandra D. Bowen, Secretary of Administration

Members: **Gubernatorial Appointees**

Janice A. Buie, Triangle  
Mark E. Rubin, Richmond  
Norval D. (John) Settle, Arlington

**Secretarial Appointees**

Alfred G. Bridger, Jr., Department of Agriculture & Consumer Services  
Patricia Donini, George Mason University  
Joseph Damico, Department of General Services  
Raymond E. Davis, Department of Game and Inland Fisheries  
Kathy Fischer, Department of Planning & Budget  
James W. Fisher, Department of Accounts  
John M. Gazzola, Department of Motor Vehicles  
Kelley L. Hellams, Virginia Information Technologies Agency  
Gail D. Jaspén, Department of Health Professions  
Larry Jones, Virginia Department of Transportation  
John P. Kirby, Department of Criminal Justice Services  
Steven Marzolf, Virginia Information Technologies Agency  
Seward McGhee, Department of Correctional Education  
Carol A. Mitchell, Department of Professional & Occupational Regulation  
Barbara K. Newlin, Department of Medical Assistance Services  
William E. Price, Department of Conservation & Recreation  
Ernest G. Spratley, Department of Human Resource Management  
Brenda F. Weiss, Department of Education

**Designated Member**

Claudia Farr, Director, Employment Dispute Resolution

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**DEPARTMENT OF GENERAL SERVICES**

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Location: 202 North Ninth Street, Suite 209  
Richmond, Virginia 23219  
Tel. (804) 786-6152 Fax (804) 371-8305  
Internet: [www.dgs.state.va.us](http://www.dgs.state.va.us)

Code Reference: § 2.2-1100

Purpose, Powers and Duties: To provide support services to other state agencies in carrying out their programs, and prescribe rules and regulations.

Term: Pleasure of the Governor for a term coincident with that of the Governor.

Director: James T. Roberts

**CITIZENS' ADVISORY COUNCIL ON FURNISHING AND INTERPRETING THE EXECUTIVE MANSION**

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Code Reference: § 2.2-2614

Purpose, Powers and Duties: To promote a greater understanding of the history and significance of the Executive Mansion, and guide development of research and publications to this end; encourage, approve, and accept contributions, bequests, and gifts or loans of furniture, works of art, memorabilia, and other property; purchase appropriate period furnishings and art; acquire or provide for accession and replacement of objects for the Executive Mansion either directly or through the Virginia Museum of Fine Arts.

Composition: Membership shall not exceed thirty members appointed by the Governor; no employee of the Commonwealth or member of the General Assembly shall be eligible. The spouse of the Governor shall be the honorary chair.

Term: Five years; members are eligible for reappointment one year after termination of appointment.

Honorary Chair: Lisa Collis, First Lady of Virginia

Membership: Barbara B. Burckell, King George ..... term expires 3/31/06  
Mary Lee Cantor, Glen Allen ..... term expires 3/31/06  
Jessica Clark, Alexandria..... term expires 3/31/06  
Barbara Coleman, Carrolton ..... term expires 3/31/06  
Margaret Culley, Mechanicsville ..... term expires 3/31/06  
Sam Daniel, Richmond ..... term expires 3/31/06  
Barbara Page, Virginia Beach ..... term expires 3/31/06  
Liz Purdy, Fairfax ..... term expires 3/31/06  
Page Bond, Richmond ..... term expires 3/31/08  
Meg Clement, Richmond ..... term expires 3/31/08  
Bodil Hanneman, Richmond..... term expires 3/31/08  
Lisa Merchant Johnson, Chesterfield ..... term expires 3/31/08  
Shirley Maxwell, Strasburg ..... term expires 3/31/08  
Anna Baldwin May, Alexandria ..... term expires 3/31/08  
Bev W. Reynolds, Richmond..... term expires 3/31/08  
Saundra Chandler Rollins, Powhatan ..... term expires 3/31/08  
Suzanne Savery, Petersburg ..... term expires 3/31/08  
Debra Price Swan, Alexandria ..... term expires 3/31/08  
Robert W. Truland, Germantown, Maryland. .... term expires 3/31/08  
Lorna Wyckoff, Richmond ..... term expires 3/31/08  
Donna Case, Midlothian ..... term expires 3/31/08  
Ruth N. Greene, Richmond..... term expires 3/31/09  
Helen Scott Reed, Manakin-Sabot ..... term expires 3/31/09  
Ingeborg K. Fisher, Charles City ..... term expires 3/31/09  
Brian J. Steffan, Falls Church ..... term expires 3/31/09  
Doris Walker Woodson, Mechanicsville ..... term expires 3/31/09  
Laura Wright, Richmond ..... term expires 3/31/09

**ART AND ARCHITECTURAL REVIEW BOARD**

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Code Reference: § 2.2-2400

Purpose, Powers and Duties: To review the acquisition of artworks and the design of buildings and structures by the Commonwealth, and advise the Governor of the artistic and architectural property thereof.

Composition: The Governor appoints five members: one shall be appointed from a list of architects nominated by the governing board of the Virginia Society of the American Institute of Architects, one from a list of persons nominated by the governing board of the University of Virginia, one from a list of persons

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nominated by the Board of Trustees of the Virginia Museum of Fine Arts, and two from the Commonwealth at-large, one of whom shall be a painter or a sculptor. The Director of the Department of Historic Resources or his designee shall serve as an ex officio member. The board elects a chairman.

Term: Four years; no more than two successive terms.

Membership: Herbert A. Claiborne, Jr., Richmond ..... term expires 6/30/06  
Richard L. Ford, Jr., Richmond ..... term expires 6/30/06  
Mary V. Hughes, Charlottesville ..... term expires 6/30/06  
Brian J. Ohlinger, Chester..... term expires 6/30/06  
Jack Risley, Richmond ..... term expires 6/30/06

**Ex Officio Member**

Calder Loth, Designee of the Director, Department of Historic Resources

**DESIGN-BUILD/CONSTRUCTION MANAGEMENT REVIEW BOARD**

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Code Reference: § 2.2-2404

Purpose, Powers and Duties: The board shall review submissions by public bodies other than the Commonwealth ordinances and resolutions to determine if the process for the selection, evaluation, and award of a design-build or construction management contract is in compliance with the provisions of this chapter. The board shall review findings, develop guidelines, and make post-project evaluations of construction projects procured by design-build or construction management contracts entered into by public bodies other than the Commonwealth, including cost and time savings, effectiveness of the selection, evaluation and award of such contracts, and the benefit to the public body.

Composition: Nine members appointed by the Governor as follows: two Class A general contractors selected from a list of recommendations by the Associated General Contractors; one architect and one engineer selected from a list of recommendations by the Consulting Engineers Council of Virginia, the Virginia Society of the American Institute of Architects, and the Virginia Society of Professional Engineers; and four representatives of public bodies other than the Commonwealth recommended by the Virginia Municipal League and the Virginia Association of Counties. The Director of the Division of Engineering and Buildings of the Department of General Services or his designee shall be a nonvoting member of the board, except in the event of a tie vote.

Term: Four years; no more than two successive terms

Membership: William E. Loughridge, Montpelier ..... term expires 6/30/06  
Sharon P. Scott, Newport News ..... term expires 6/30/06  
Carolyn B. Langelotti, Chesterfield ..... term expires 6/30/07  
Robert M. Mullins, Pound ..... term expires 6/30/07  
Paul N. Proto, Richmond ..... term expires 6/30/07  
Samuel W. Daniel, Richmond..... term expires 6/30/08  
Cheri Bright Hainer, Virginia Beach ..... term expires 6/30/08  
Ahmed H. Hassan, Williamsburg ..... term expires 6/30/08

**Ex Officio**

Richard F. Sliwoski, Department of General Services

**VIRGINIA PUBLIC BUILDINGS BOARD**

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Code Reference: § 2.2-2434

Purpose, Powers and Duties: To assist and advise the Governor and the Department of General Services in the preparation and maintenance of a long-range site plan at the seat of government, and in the determination of need for the acquisition of land, buildings and improvements, through purchases or construction.

Composition: Ten members: four members shall be appointed by the Speaker of the House of Delegates from the membership of the House of Delegates, two members shall be appointed by the Senate Committee on Rules from the membership of the Senate; three nonlegislative citizen members appointed by the Governor from the public at large; and the Director of the Department of General Services who shall serve as an ex officio member of the Board with voting privileges.

Term: Gubernatorial appointees shall serve for terms coincident with that of the Governor. Legislative members shall serve for terms coincident with their terms of office.

Membership: **Gubernatorial Appointees**

Willis P. Blackwood, Midlothian  
Stephen M. Cumbie, McLean  
Carolyn Jefferson Moss, McLean

**Senate Appointees**

Benjamin J. Lambert, III, Richmond  
Frederick M. Quayle, Suffolk

**House Appointees**

J. Paul Councill, Jr., Franklin  
Riley E. Ingram, Hopewell  
Lacey E. Putney, Bedford  
Vacancy

**Ex Officio Member**

James T. Roberts, Director, Department of General Services

**PURCHASE AND SUPPLY PROCUREMENT APPEALS BOARD**

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Code Reference: § 2.2-4365

Purpose, Powers and Duties: To establish an administrative procedure for hearing protests of a decision to award, appeals from refusals to allow withdrawal of bids, appeals from disqualifications and determinations of nonresponsibility, and appeals from decisions on disputes arising during the performance of a contract, or any of these.

Composition: Membership appointed by the Governor.

Term: Pleasure of the Governor

Membership: Vernon C. Crump, Jr., Portsmouth  
C. Edward Gibbs, Richmond  
Paul N. Proto, Richmond  
Wendell L. Seldon, Richmond  
Priscilla G. Shea, Williamsburg  
Sidney L. Wells, Midlothian

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**BOARD OF TRUSTEES, VIRGINIA WAR MEMORIAL FOUNDATION**

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Code Reference: § 2.2-2705

Purpose, Powers and Duties:

To honor patriotic Virginians who rendered faithful service and sacrifice in the cause of freedom and liberty for the Commonwealth and the nation in the time of war. The foundation shall manage, control, maintain, and operate the Virginia War Memorial.

Composition:

The Foundation shall consist of the Secretary of Administration, who shall serve ex officio, and seventeen other persons as follows: five members of the House of Delegates to be appointed by the Speaker of the House; three members of the Senate to be appointed by the Committee on Rules of the Senate; and ten other persons appointed by the Governor, subject to confirmation by the General Assembly. A majority of the trustees shall be members or veterans of the armed forces of the United States or the Virginia National Guard. Members appointed should include representatives of some or all of the various veterans organizations active in Virginia, as the Governor deems appropriate.

Term:

Three years; no more than two successive three year terms. Trustees serve at the pleasure of the Governor.

Membership:

**Gubernatorial Appointees**

John Harper, Jr., Dumfries ..... term expires 6/30/06  
Frances Caroline Lane, Alexandria ..... term expires 6/30/06  
S. Judson Stanley, Mechanicsville ..... term expires 6/30/06  
Dale D. Chapman, Richmond ..... term expires 6/30/07  
Jack Nicholson, Williamsburg ..... term expires 6/30/07  
E. Phillip Russell, Alexandria ..... term expires 6/30/07  
John G. Hekman, Richmond ..... term expires 6/30/08  
Bert Wellington Holmes, Virginia Beach ..... term expires 6/30/08  
John L. Marocchi, Sperryville ..... term expires 6/30/08  
Roger Overstreet, Midlothian ..... term expires 6/30/08

**Senate Appointees**

J. Brandon Bell, II, Roanoke County  
John S. Edwards, Roanoke  
Nick Rerras, Norfolk

**House Appointees**

William K. Barlow, Smithfield  
Frank D. Hargrove, Sr., Glen Allen  
William R. Janis, Oilville  
L. Scott Lingamfelter, Woodbridge  
Melanie L. Rapp, Yorktown

**Ex Officio Member**

Sandra D. Bowen, Secretary of Administration

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**DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**

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Location:

James Monroe Building  
101 North Fourteenth Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219  
Tel. (804) 225-2237  
Internet: [www.dhrm.virginia.gov](http://www.dhrm.virginia.gov)

Code Reference: § 2.2-1200

REPORT OF THE SECRETARY OF THE COMMONWEALTH

Purpose, Powers and Duties: To establish an effective personnel management system for state government in the balanced best interest of employees, management, and the citizens of the Commonwealth. The Governor appoints the director.

Term: Pleasure of the Governor

Director: Sara Redding Wilson, Richmond

**VIRGINIA COUNCIL ON HUMAN RESOURCES**

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Code Reference: § 2.2-2675

Purpose, Powers and Duties: To advise the Secretary of Administration on issues and concerns of state retirees and active employees regarding health insurance coverage and other health-related benefits. The Council shall be charged with the responsibility of monitoring the Commonwealth's equal employment opportunity practices so as to assure that such practices fulfill the Commonwealth's obligations of providing equal opportunity to all employees and applicants.

Composition: The Council shall consist of seventeen members. Eight nonlegislative citizen members shall be appointed by the Governor, subject to confirmation by the General Assembly, as follows: two state employees in management positions, two state employees in non-management positions, one retired state employee, one citizen member, one member that is either a teacher or a member of a local school board and one member from local government as defined in § 2.2-1204.

Four nonlegislative citizen members shall be appointed by the Speaker of the House of Delegates as follows: one state employee, one retired state employee, and two citizens. Three members shall be appointed by the Senate Committee on Rules as follows: one state employee, one retired employee, and one citizen. In addition, the Director of the Department of Human Resource Management and the Director of the Department of Employment Dispute Resolution, or their designees shall serve as ex officio members without voting privileges.

Term: Four years; no more than two successive four-year terms.

Membership: **Gubernatorial Appointees**

- Cheryl A. Crawford, Richmond ..... term expires 9/30/07
- Jane A. Crockett, Bridgewater ..... term expires 9/30/07
- Carol Lee Fischer-Strickler, Shenandoah ..... term expires 9/30/08
- Oliver W. Hill, Jr., Richmond ..... term expires 9/30/08
- Sabrina C. Johnson, Fredericksburg ..... term expires 9/30/08
- Betty Ball Bowman, Richmond ..... term expires 9/30/09
- Sandra F. Price-Stroble, Harrisonburg ..... term expires 9/30/09
- Suzanne Puryear, Norfolk ..... term expires 9/30/09

**Senate Appointees**

- Marvin Boots, Richmond ..... term expires 9/30/08
- John Garrett, Richmond ..... term expires 9/30/08
- Anna Thomson, Winchester ..... term expires 9/30/08

**House Appointees**

- William V. Bunting, Richmond ..... term expires 9/30/08
- James Frogue, Arlington ..... term expires 9/30/08
- Anne R. Howard, Richmond ..... term expires 9/30/08
- Kevin Salminen, Midlothian ..... term expires 9/30/08

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**Ex-Officio Members**

Claudia Farr, Director, Department of Employment Dispute Resolution  
Sara Redding Wilson, Director, Department of Human Resource Management

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**COUNCIL ON HUMAN RIGHTS**

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Location: Pocahontas Building  
800 East Main Street, 4th Floor  
Richmond, VA 23219  
Tel. (804) 225-2292  
Internet: [www.chr.virginia.gov](http://www.chr.virginia.gov)

Code Reference: § 2.2-2632

Purpose, Powers and Duties: To safeguard all individuals within the Commonwealth from unlawful discrimination because of race, color, religion, national origin, sex, age, marital status, or disability, in places of public accommodation, including educational institutions, real estate transactions, and employment; to preserve the public safety, health, and general welfare, and to further the interests, rights, and privileges of individuals in the Commonwealth.

Composition: Nine members appointed by the Governor, subject to confirmation by the General Assembly. The Governor designates a director and a chairman.

Term: Board members serve four years; Director serves at the pleasure of the Governor.

Director: Sandra Norman (Acting)

Chairman: Jon D. Strother, Springfield ..... term expires 6/30/07

Membership: Charles F. Baugham, Sr., Richmond..... term expires 6/30/07  
David A. Drachsler, Alexandria..... term expires 6/30/07  
Mrs. Jagdish A. Singh, Chesapeake ..... term expires 6/30/07  
Jon D. Strother, Springfield ..... term expires 6/30/07  
Dr. Leslie J. Teets, Richmond..... term expires 6/30/07  
Donald O. Campen, Jr., Richmond ..... term expires 6/30/09  
Valarie A. Jones, Alexandria ..... term expires 6/30/09  
Dyana Mason, Richmond..... term expires 6/30/09  
Deborah Segaloff, Norfolk..... term expires 6/30/09

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**DEPARTMENT OF VETERANS SERVICES**

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Location: 900 East Main Street  
Pocahontas Building—Ground Floor  
Richmond, Virginia 23219  
Tel. (804) 786-0286 Fax (804) 786-0302  
Internet: [www.dvs.virginia.gov](http://www.dvs.virginia.gov)

Code Reference: § 2.2-2000

Purpose, Powers and Duties: The Department shall be responsible for the establishment, operation, administration, and maintenance of offices and programs related to services for veterans of the armed forces of the United States and their Virginia-domiciled surviving spouses, orphans, and dependents. Such services shall include, but not be limited to, benefits claims processing and all medical care centers and cemeteries for veterans owned and operated by the Commonwealth.

Term: Pleasure of the Governor. The Commissioner shall be a veteran who has received an honorable discharge from the armed forces of the United States.

Commissioner: Vince Burgess (Acting)

**BOARD OF VETERANS SERVICES**

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Code Reference: § 2.2-2452

Purpose, Powers and Duties: Advise and make recommendations to the Commissioner of Veterans Services upon such matters as may arise in the performance of his duties; Investigate issues related to the provision of care and services to veterans, upon request of the Commissioner of Veterans Services or the Governor; Study all matters affecting the welfare of Virginia citizens who are veterans or dependents or survivors of such veterans, and make recommendations to the Commissioner of the Department of Veterans Services;

Composition: 19 members that includes five legislative members, 11 nonlegislative citizen members, and three ex officio members. Members shall be appointed as follows: three members of the House of Delegates to be appointed by the Speaker of the House of Delegates in accordance with the principles of proportional representation contained in the Rules of the House of Delegates; two members of the Senate to be appointed by the Senate Committee on Rules; 11 nonlegislative citizen members to be appointed by the Governor; the Commissioner of the Department of Veterans Services to serve ex officio with full voting privileges; and the Chairman of the Board of Trustees of the Veterans Services Foundation and the Chairman of the Joint Leadership Council of Veterans Service Organizations to serve ex officio without voting privileges

Term: Legislative members and the Commissioner shall serve terms coincident with their terms of office. Citizen members shall be appointed for a term of four years. However, no House member shall serve more than four consecutive two-year terms, no Senate member shall serve more than two consecutive four-year terms, and no nonlegislative citizen member shall serve more than two consecutive four-year terms.

Membership: **Gubernatorial Appointees**

- S. Judson Stanley, Mechanicsville..... term expires 6/30/06
- Paul Galanti, Richmond..... term expires 6/30/06
- Frances Caroline Lane, Alexandria..... term expires 6/30/06
- James F. Walker, Roanoke..... term expires 6/30/06
- Samuel Metters, Arlington..... term expires 6/30/08
- Al Sample, Yorktown..... term expires 6/30/08
- Leon Sanchez, Springfield..... term expires 6/30/08
- John A. Anderson, Williamsburg..... term expires 6/30/09
- Thad A. Jones, Richmond..... term expires 6/30/09
- William H. Leighty, Richmond..... term expires 6/30/09
- Bettye H. Simmons, Yorktown..... term expires 6/30/09

**Senate Appointees**

- John Edwards, Roanoke
- Jay O'Brien, Fairfax

**House Appointees**

- M. Kirkland Cox, Colonial Heights
- Mark L. Cole, Fredericksburg
- Vivian E. Watts, Annandale

**Ex-Officio**

- John Hanson, Chair, Veterans Services Foundation
- Vince Burgess, Acting Commissioner, Department of Veterans Services
- Cornelius O'Neill, Chair, Joint Leadership Council

SECRETARY OF ADMINISTRATION

**JOINT LEADERSHIP COUNCIL OF VETERANS SERVICE ORGANIZATIONS**

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Code Reference: § 2.2-2681

Purpose, Powers and Duties: Advise the Department of Veterans Services regarding (i) methods of providing support for ongoing veterans services and programs, and (ii) addressing veterans issues on an ongoing basis; Recommend issues that may potentially impact veterans of the armed forces of the United States and their Virginia-domiciled surviving spouses, orphans, and dependents; Promote and support existing veterans services and programs;

Composition: The Council shall be composed of one representative from each qualifying veterans service organization and appointed by the Governor. Qualifying veterans service organizations shall be (i) composed principally of and controlled by veterans of the United States Armed Forces, (ii) a registered nonprofit organization in good standing, incorporated for the purpose of promoting programs designed to assist veterans of the armed forces of the United States and their Virginia-domiciled surviving spouses, orphans, and dependents, and (iii) active and in good standing with its parent national organization, if such a parent organization exists. The Commissioner of the Department of Veterans Services and the Chairman of the Board of Veterans Services shall serve as nonvoting ex officio members.

Term: Three years. No more than two successive three-year terms.

Membership: Jim Aucoin, Virginia Beach..... term expires 6/30/06  
John C. Bonnell, Jr., Chesapeake..... term expires 6/30/06  
Mason S. Botts, Springfield..... term expires 6/30/06  
George C. Dumas, Fairfax ..... term expires 6/30/06  
John R. Dunleavy, Oakton ..... term expires 6/30/06  
David A. Ellis, Fredericksburg ..... term expires 6/30/06  
Paul Richard Fink, Madison Heights ..... term expires 6/30/06  
Robert O. Gray, Roanoke..... term expires 6/30/06  
J. Pat Green, Roanoke..... term expires 6/30/06  
John T. Jackson, Richmond ..... term expires 6/30/06  
Norman J. Jasper, Jr., Vinton..... term expires 6/30/06  
James Jones, Jr., Richmond ..... term expires 6/30/06  
Daniel T. Miller, Gloucester ..... term expires 6/30/06  
Cornelius T. (Connie) O'Neill, Midlothian..... term expires 6/30/06  
Richard J. Rinaldo, Newport News..... term expires 6/30/06  
R. Goodwin Sacra, Virginia Beach ..... term expires 6/30/06  
Richard C. Schneider, Stafford ..... term expires 6/30/06  
Thomas J. Snee, Burke ..... term expires 6/30/06  
Peter M. Snelling, Bedford ..... term expires 6/30/06  
Thomas M. Stephen, Jr., Mechanicsville ..... term expires 6/30/06  
Frank G. Wickersham, Warrenton ..... term expires 6/30/06  
Samuel D. Wilder, Jr., Chester..... term expires 6/30/06

**Ex-Officio**

John A. Anderson, Chair, Board of Veterans Services  
Vince Burgess, Acting Commissioner, Department of Veterans Services

**VETERANS SERVICES FOUNDATION**

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Code Reference: § 2.2-2715

Purpose, Powers and Duties: To provide funding for veteran services and programs in the Commonwealth through the Veterans Services Fund (the Fund).

*REPORT OF THE SECRETARY OF THE COMMONWEALTH*

Composition: The Commissioner of Veterans Services and the Chairman of the Board of Veterans Services, who shall serve as ex officio voting members, and eight nonlegislative citizens appointed by the Governor, subject to confirmation by the General Assembly. A majority of the trustees shall be active or retired chairmen, chief executive officers, or chief financial officers for large private corporations or nonprofit organizations. Trustees appointed by the Governor shall, insofar as possible, be veterans.

Term: Members shall be appointed for a term of three years. No member shall serve more than two consecutive three-year terms. Any member of the Board of Trustees may be removed by the Governor at his pleasure.

Membership: Lydia B. Dudley, Midlothian ..... term expires 6/30/07  
Margaret L. Eure, Virginia Beach..... term expires 6/30/07  
John Hanson, Alexandria ..... term expires 6/30/07  
Frank G. Louthan, Jr. .... term expires 6/30/07  
Raymond Smoot, Blacksburg ..... term expires 6/30/07  
Supriya Christopher, Virginia Beach ..... term expires 6/30/08  
Leroy P. Gross, Hampton..... term expires 6/30/08  
Frederic Leigh, Alexandria ..... term expires 6/30/08

**Ex-Officio**

John A. Anderson, Chair, Board of Veterans Services  
Vince Burgess, Acting Commissioner, Department of Veterans Services